

Guidelines for class deliveries and research activities during the first semester of 2021 (BCP level 2)

Miki HASEYAMA
Dean of the Graduate School of IST
Hokkaido University

The classes at the Graduate School of Information Science and Technology (IST) will be offered both face-to-face and online during the first semester. However, in case of face-to-face practices, students' experiments, and exercises, the Graduate School shall conduct them dividing students into small groups and taking appropriate preventive measures of COVID-19. Research activities at school are allowed if the following preventive measures are taken and your supervisor permits. Please continue to take the utmost care to prevent the spread of the new coronavirus infection.

If you are traveling within Japan, please make sure to check the infection status at the destination, and if you are using public transportation, please take thorough measures to prevent infection, such as refraining from talking during the ride and avoiding crowded times whenever possible.

If there are any changes to the situation or to the level of the "Hokkaido University Business Continuity Plan (BCP) During Coronavirus Outbreak," we will notify you again. Please frequently check the website of the Grad. School of IST.

1. Research Activities

- (1) If the supervisor permits, students can conduct research activities at school taking appropriate preventive measures of COVID-19. However, please refer the "Hokkaido University Business Continuity Plan During Coronavirus Outbreak: Response Plan at Alert Level 2" to conduct research activities at school.
<https://www.global.hokudai.ac.jp/university-life/health-and-wellness/covid-19-health-alerts-and-advisories/>
Furthermore, please reduce the time spent at school as much as possible, avoiding three C's (Closed spaces with poor ventilation, Crowded places with many people nearby, and Close-contact settings).
- (2) Please get a permission from your supervisor when you visit the University's buildings and conduct research activities.
- (3) Please avoid traveling to/from prefectures in which a state of emergency is declared at all costs unless it were an emergency. For further information about research activities conducted outside of the University, please refer to "1. Basic precautionary action" of "The Precautionary Action and Response Plan at Alert Level 2".
- (4) When you visit your lab or experiment facilities, please record the date and time of your entrance and exit.

2. Class Deliveries

- (1) The classes will be offered both face-to-face and online during the first semester in the application guidelines with stringent measures against the spread of COVID-19. For details, please check the website of each course in the Grad. School of IST or class instructions presented via ELMS.
- (2) If there is a change in the BCP level during the first semester, the class delivery method will be revised accordingly.

3. Prevention Measures of COVID-19 at the Classrooms and at the Laboratory

- (1) It is mandatory to wear a facial mask. Students without a mask are not allowed to enter the building.
- (2) During the exercises, student's experiments, practice classes, or research activities, please be aware the following points:
 - Please wash your hands before and after the classes/activities.
 - Please keep an appropriate social distance if there are peoples nearby.
 - In a close-contact situation, please take appropriate prevention measures such as face shield.

- Please open the windows and doors for ventilation.
- Please turn the mechanical ventilation on the strong mode and open the windows to ventilate the room. When opening the windows, open all windows at least 5 cm and leave the doors open. If it is impossible to open the windows and doors all the time, such as when it is raining or windy, open the windows and doors fully once every 30 minutes or more for several minutes to ventilate the room. In addition, when the windows are open, please adjust your own clothes.
- Even when the air conditioner is running, please use the ventilation fan or open the window.

4. Others

- (1) Please be sure to wear a mask inside the University buildings. If you do not have a mask, you will not be allowed to enter the buildings. Also, please wash your hands.
- (2) When using the COOP cafeteria, please follow the instructions in the cafeteria, and try to use the cafeteria for as short a time as possible, avoiding lunchtime crowds.
- (3) The COOP cafeteria is equipped with infection prevention boards on the tables, screen doors, and air conditioning. However please keep the social distance to prevent the spread of infection.
- (4) Please avoid large groups of people when conducting research activities at school, and pay close attention to avoiding the three C's (Closed spaces, Crowded places, Close-contact settings) to prevent the spread of infection.
- (5) For research meetings where large numbers of people participate, online meeting is recommended instead of face-to-face meetings.
- (6) In principle, please refrain from extracurricular activities (except for online activities) during the period of Semi-emergency coronavirus measures.
- (7) Since there is a high risk of infection during meals, please try to avoid eating with people other than your roommates or family.
- (8) Entrances at the buildings of the School of Engineering and the IST are locked even on weekdays. Student ID card is needed to open the door at the entrance.
- (9) Body temperature will be measured at the main entrance of the School of Engineering using a non-contact thermography camera. There is a possibility that those who exceed a criterion of the body temperature are not allowed to enter the building after checking their physical condition.
- (10) The office of the Graduate School of IST is open from 9:30 to 16:30 on weekdays.
- (11) If you are not feeling well or suspect that you are infected, please contact your supervisor or the following:
 - Student Affairs, Graduate School of IST: kyomu-t@ist.hokudai.ac.jp
 - Coronavirus public telephone consultation counter: 011-632-4567 (9:00 - 21:00)
 - Emergency Medical Consultation Center Sapporo: 011-272-7119 (24 hours)
- (12) If you have any concerns about your mental health, the counseling room "Nandemo Sodan-shitsu" is available for consultation via e-mail.
E-mail nandemo@eng.hokudai.ac.jp
<https://nandemo-next.eng.hokudai.ac.jp/>
- (13) Please check the website of your course regularly as well, as specific class deliveries may be announced on the course website.

Class Periods for the First Semester

Spring Term: From April 12 (Mon.) to June 11 (Fri.), 2021

Summer Term: From June 14 (Mon.) to August 12 (Thu.), 2021

Contact Address

If you have inquiries, please contact the following office.

Student Affairs Section, Graduate School of IST

e-mail: kyomu-@ist.hokudai.ac.jp